

# Human Resources

## MANAGE INTEGRATED EMPLOYEE INFORMATION WITH EASE

Vadim's iCity Human Resources module streamlines the management of employee information. The integration of data such as employee history, benefits, vacation scheduling and other user-defined information makes data easy to enter and accurate. This module provides the Human Resources department with the ability to manage employees including their confidential information and their career changes within the municipality from the application stage up to the end of their employment. Digital images of employees can be attached to database records, and an integrated link for graphical reporting of employee information is available.



## KEY SYSTEM FEATURES

- Improve management of employee information with integration at one data entry point
- Reduce payroll processing time
- Flexible system with unlimited number of user-defined screens and fields
- Streamlined, efficient administration of employee information improves the quality and consistency of your Human Resources activities
- Track vacation and personal days accurately
- Build employee records using data from application records after hiring an applicant
- Ability to handle up to 17 different payroll categories

### ABOUT VADIM

Vadim Software develops innovative, integrated financial, municipal, asset and utility management software for Municipalities, Local Governments and Utility Companies. Founded in 1975, Vadim has been dedicated to this market for over 37 years.

### iCITY ENTERPRISE

iCity provides you with the core software modules you need to run your organization efficiently, including Financial Systems, Payroll & HR, and extended Municipal Systems like Property Taxes, Utilities, Cash Receipting and more.

## IT INFRASTRUCTURE SERVICES

Your Information Technology (IT) department may be big or small, or you may not have one at all. Either way, our Network Services Team is available to take care of your technical needs and help your organization run smoothly. **Services include:** Kit Installation, Server Tune-Ups, Managed Hosting, Infrastructure Consulting, Server Migration and Disaster Recovery.

## APPLICATION SERVICES

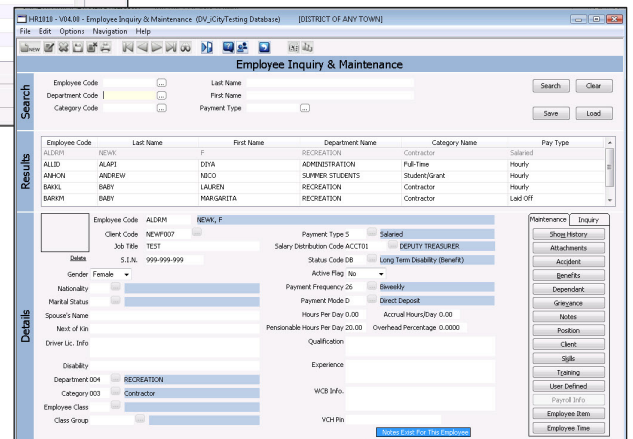
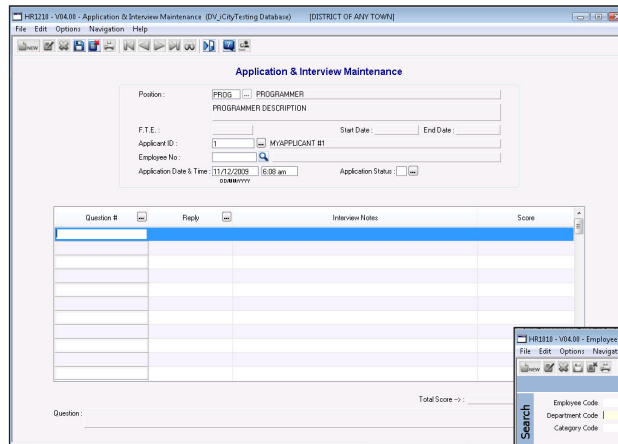
The depth of skill and experience of our team allows us to assign staff according to expertise depending on your specific needs.

**Services include:** Customized Training, Project Management, iCity Optimization, Data Conversion, Third Party Integration and Development Services.

For more information on our products and services, please visit us online at [www.vadimsoftware.com](http://www.vadimsoftware.com)

## ACCURATE EMPLOYEE RECORDS AND PROMPT PAY CHEQUES

- User definable accident and WCB reporting forms
- Full security by department and user
- Unlimited number of user defined screens and fields for items such as education history, employee grievances, accident history, etc.
- Full vacation planning and scheduling
- Allows establishment of multiple accrual types with multiple earning methods
- Automatically tracks accrued time earned and spent by each employee
- Time and attendance planning and reporting
- Builds employee records using application records after an applicant is hired



## DIRECTLY INTEGRATED WITH

General Ledger  
Bank Reconciliation  
Payroll  
Maintenance Management  
VadimOPEN



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